

-CITIZEN COMPLAINT FORM -

Please complete the following information so that the City of Morning Sun's Elected Officials can investigate your complaint. If the City finds your complaint valid and the involved property is in violation with the City of Morning Sun Code of Ordinances, this form will be used to properly fill out the abatement notice. If applicable, the abatement notice will be sent to the involved party.

ALL FIELDS ARE REQUIRED TO FILE THE COMPLAINT.

NAME:

PHONE:

ADDRESS:

NATURE OF COMPLAINT: (include the date, time, location and *involved parties* information below)

HAS THIS ISSUE BEEN ADDRESSED WITH THE CITY PREVIOUSLY? ^{no} yes no date

PLEASE NOTE:

- Your appearance may be required at the request of the City Council or Mayor in order to further the investigation.
- You also have a right to attend City Council meetings. In order to ensure you are given the opportunity to speak with the council concerning your complaint, we ask that you fill out the form "**City Council Meeting Agenda Request**" and it be filed with the City Clerk with proper notice.
- Should a simple notice not suffice and a citation is issued as a result of your complaint to the involved party, you may be required to testify to the above complaint in a Court of Law.

PLEASE RETURN COMPLETED FORM TO CITY HALL ON-SITE OR BY EMAIL

SIGNATURE

DATE

CITY OF MORNING SUN

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