

**CITY OF MORNING SUN**  
**APPLICATION FOR EMPLOYMENT**  
(Print neatly and complete all blanks)

**PERSONAL**

---

**Full Name:** \_\_\_\_\_  
                                First   Middle Initial   Last

**Current Address:** \_\_\_\_\_  
                                Number             Street   City   State             Zip

**Telephone Number:** (     )   **Social Security Number:** \_\_\_\_\_

Are you 18 years of age or older?             Yes     No      Are you a military Veteran?             Yes     No   
Are you legally able to work in the             United States?             Yes     No      If Yes, Dates of Active Duty: \_\_\_\_\_ to \_\_\_\_\_

Have you ever been known by any other name(s) that this company will require to verify any of the information on this application?  
\_\_\_\_\_

---

**EMPLOYMENT DESIRED**

---

**Job Title:** \_\_\_\_\_ **Date you can start:** \_\_\_\_\_ **Wage Desired:** \_\_\_\_\_  
Are you available for work:   Full-Time    Part-Time      Temp      Seasonal

---

**EDUCATION**

---

Do you have a High School Diploma or GED?    Yes     No   
**Name of last school attended:** \_\_\_\_\_ **City:** \_\_\_\_\_ **State:** \_\_\_\_\_  
**Circle last year of school completed:**   6 7 8 9 10 11 12 13 14 15 16 17 18  
**Circle the highest degree earned:**        High School Diploma   GED Certificate   AA   BD   MD   PHD   Other  
**Area of Concentration and/or degree(s), certificates, licenses, endorsements:** \_\_\_\_\_

---

**Other Training or Skills (Factory or Office Machines Operated, Special Courses, Computer Skills, etc.):**  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

---

**EMPLOYMENT HISTORY**

---

**Former Employment** (List employers, starting with the current or most recent. Explain all gaps in time of employment.)

**Company Name:** \_\_\_\_\_ **Job Title:** \_\_\_\_\_

**Address:**  
Number Street City State Zip

**Start Date:** / / **End Date:** / / **Rate of Pay:** \_\_\_\_\_

**Detailed Job Duties:** \_\_\_\_\_

**Reason for Leaving:** \_\_\_\_\_

---

**Company Name:** \_\_\_\_\_ **Job Title:** \_\_\_\_\_

**Address:**  
Number Street City State Zip

**Start Date:** / / **End Date:** / / **Rate of Pay:** \_\_\_\_\_

**Detailed Job Duties:** \_\_\_\_\_

**Reason for Leaving:** \_\_\_\_\_

---

**Company Name:** \_\_\_\_\_ **Job Title:** \_\_\_\_\_

**Address:**  
Number Street City State Zip

**Start Date:** / / **End Date:** / / **Rate of Pay:** \_\_\_\_\_

**Detailed Job Duties:** \_\_\_\_\_

**Reason for Leaving:** \_\_\_\_\_

May we contact your former employers to verify this information?

Yes  No

May we contact your present employer? Yes  No

The law prohibits discrimination in hiring due to age, race, color, creed, sex, national origin, religion, disability or veteran's status.

---

Please provide any additional information about your abilities or interests that makes you a good candidate for this position:

---

*I authorize investigation of all statements contained in the application. I understand that omission or misrepresentation of facts is cause for dismissal.*

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_